

We are a small, independent company with a clear strategic direction, as well as a strong focus on customer orientation and quality. As one of the market leaders, we develop high-quality dental implants made of zirconium dioxide and sell them worldwide through an international network.

To support our Sales & Marketing team, we are looking for the following with immediate effect or by appointment:

Sales & Marketing Assistant (m/f/d), 80 – 100%

Your tasks

- Creating Content for Social Media (LinkedIn, Instagram, Facebook)
- Updating the website (on hubspot) with future events, new videos, landing pages and additional information
- Creating Newsletter for CH, DE, USA (on hubspot)
- Creating campaigns
- Editing of videos and promotional materials
- Help with organizing events, from booking the venue to preparing documents and offers, as well as setting up an information system.
- Supporting the Sales reps with questions, calls, contact prospects to give further information/material
- Giveaway and print material stock management and handling
- Support Head Sales & Marketing

What you bring along

- At least 3 years of experience in marketing, communications, or a related field.
- Know how to work with Canva, the Adobe suite, ideally Hubspot as well as the Office pack
- Knowledge in implantology or dentistry would be an advantage.
- Very good knowledge of German and English, both written and spoken. Additional communication skills in French are an advantage.
- Team spirit, independence, and a structured way of working
- Self-motivated team player who enjoys working in an extended team

What to expect

- A permanent position in an innovative, fast-growing company
- Diverse tasks and independent action
- Performance-related, competitive remuneration
- Cohesion and mutual support in a small team

Do you feel that this exciting challenge appeals to you? Then we would be pleased if you would send your complete CV with a letter of motivation in digital form to the responsible person Mrs. Ritzmann michaela.ritzmann@zsystems.com.